

**JOB DESCRIPTION
BRIDGES MEDICAL SERVICES**

JOB TITLE: EMT
DEPARTMENT: Ambulance
DATE APPROVED: 4/24/03

GENERAL STATEMENT OF DUTIES:

- Respond to requests for ambulance service both emergent and non-emergent.
- Routine restocking of ambulances.
- Cleaning of ambulances and living quarters.
- Participate in staff meetings and training sessions on a regular basis.
- Participate in Quality Improvement activities as requested by the Ambulances Director.
- Maintain a safe working environment.
- Maintain current certification.
- Maintain current education requirements as dictated by national, state and local standards.
- Promotion and represent positive attitude of Bridges Medical Services.
- Other duties as assigned.

ACCOUNTABILITY:

Reports to: Ambulance Director & Paramedic on Duty
Supervises: None
Coordinate with: Emergency Room Staff, & Ambulance staff.

RESPONSIBILITIES AND DUTIES:

- Respond to ambulance calls in a timely and safe manner as identified by local ambulance service policy.
- Assess and initiate treatment within the scope of training and the Standard Operating Protocols of the Norman County Ambulance Service.
- Transfer care of patient(s) to the appropriate medical treatment facilities and staff while maintaining the established standard of care.
- Assist with patient care as directed by the receiving staff.
- Assist the paramedic in the initiation and continuation of established treatment protocols.
- Restock and clean the ambulance after each call to insure the readiness to respond to the next service call.
- Maintain a mature and professional demeanor at all times while on duty.
- Attend monthly staff meetings.
- Assist various facility departments to include but not limited to maintenance for snow removal to insure egress from the facility, and receiving materials; operating facility bus; laboratory with blood draws;

nursing with intravenous access, patient transfers and manning assistance in the emergency room.

QUALIFICATIONS:

- Minimum of, Emergency Medical Technician-Basic (EMT-B) with State Certification.
- PHTLS or BTLS training.
- Advanced training in Cardiac Monitoring/Defibrillation and Airway Management is recommended.
- Training on IV Therapy.
- Emergency Driving Course approved by ambulance director.
- Capable of lifting 75 pounds.
- Possess a valid drivers license.
- Pass DOT physical.

KNOWLEDGE, SKILLS AND ABILITIES:

- Strong oral communication skills.
- Capable of sound judgment and decisions.
- Working knowledge of the principles of pre-hospital emergency medical care.
- Be able to work cooperatively with other staff and departments.
- Committed to finding solutions to problems.
- Demonstrate courtesy and respect to patients and their families.
- Excellent written and oral skills.
- Maintain competency in pre-hospital skills as validated through ongoing training and Quality Improvement monitoring.

WORK ENVIRONMENT:

- Indoors & Outdoors
- Frequent exposure to extreme climate conditions.

WORK PLACE:

- Self-paced, requiring the ability to work quickly and efficiently in an often fast-paced, emotionally demanding work center.

PHYSICAL DEMANDS:

May require work shifts of 8, 12, and up to 24 hours duration.

Sitting: 1-6 hours per 24 hour shifts. Alternates frequently with walking and standing.
Standing: 1-6 hours per 24 hour shift. Alternates frequently with walking and sitting.
Walking: 1-6 hours per 24 hour shift. Alternates frequently with standing and sitting.

LIFTING:

WEIGHT	FREQUENCY	OBJECTS
1-10 lbs	Continuously	Supplies, equipment

11-20 lbs	Frequently	Supplies, equipment
21-35 lbs	Frequently	Assisting patients, boxes of supplies
35-50 lbs	Frequently	Transfer of patients, gurneys
51+ lbs	Frequently	Transfer of patients on gurneys and other conveyances

CARRYING

WEIGHT	FREQUENCY	OBJECTS
1-10 lbs	Continuously	Supplies, equipment
11-20 lbs	Frequently	Supplies, equipment
21-35 lbs	Frequently	Supplies, equipment
35+ lbs	Frequently	Loading, transfer of patients
Pushing:	Continuously	
Bending:	Continuously	
Squatting:	Frequently	
Kneeling:	Frequently	
Crawling:	Occasionally	
Climbing:	Rarely	
Reaching:	Continuously	
Grasping:	Continuously	
Fine Manipulation:	Continuously	